



AGENDA

Finance and Administration Subcommittee Meeting

Meeting Date: Thursday, February 23, 2012

Meeting Time: 5:00 p.m.

Meeting Location: City Hall Conference Room

Subcommittee Members

Vice Mayor Joe Palla, Chair
Councilmember Gus Wolter

City Manager Nina Regor
Finance & Accounting Mgr Diana Edwards

1. **Call to Order:**
2. **Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
 - a. Request from Cloverdale Arts Alliance Regarding PA System
3. **Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
4. **Approval of Minutes** (Meeting of December 1, 2011):
5. **Current Items for Discussion:**
 - a. Financial Update
 - i. Audit Update
 - ii. Financial Status Reports
 - iii. Balancing the City's General Fund
 - b. Outside Agency Program
 - c. North Bay Franchise – update on maximum customer rate review
 - d. 2012 Family Movie Nights
 - e. Hosting 2013 REMIF Annual Board Meeting
 - f. Utility Billing Collection Policy
6. **Information Only Memos**
7. **Future Agenda Items (subject to change)**
 - a. Review of Senior Center Agreement (March 2012)
 - b. Billboard Funding (Chamber Lease – BIA/TOT/Special Assessment and other funding options) (March 2012)
 - c. Granicus Demonstration (March 2012)
 - d. Personnel Policies – Family Leave Act; Computer Use Policies (June 2012)
8. **Pending Items**
 - a. Red Flag Compliance
 - b. QSP Lease Modification
 - c. eCivis Follow-up
9. **Good of the Order**
10. **Adjournment:** Adjourned to Thursday, March 22, 2012 at 5:00 p.m., or alternate date as requested.

CERTIFICATION – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on 2/20/2012.